

Santa Teresa Women's Golf Club
Combined Board Meeting, November 4, 2010

Welcome

Captain Cathy Priest welcomed the Board of Directors. Meeting was called to order at 1:45 p.m.

In attendance were: Felicia Angeles, Mary Forster, Deanna Griffin, Barbara Hiura, Martha Kawanami, Ann Kusumoto, Irene Mohler, Mary Miyahara, Dora Moutafian, Mona Nakamura, Naomi Nakano, Nancy Perkins, Cathy Priest, Becky Reese, Ingrid Sander, Pat Skavdahl, Arline Stepovich, Joan Takemoto, Namie Takatsuka, Emi Tuvey, Leta Walter, Bonnie White, Patricia Yelvington.

Cathy thanked Dora Moutafian and Barbara Hiura for 'filling-in' while she was unavailable.

Minutes from the last meeting

(A motion not to read the minutes of September 3, 2010, was made by Ingrid Sander and seconded by Joan Takemoto, motion carried.) Minutes are accessible on website and bulletin board.

Co-Captain/Membership

Co-Captain and Chair, Mona Nakamura reported as of today, membership is, 85 regular members (one undecided, two have not responded yet) 14 associate members with a possibility of three additional members.

Mona put forth a suggestion of limiting the membership drive from four weeks to two weeks, after discussion, it was decided to keep it at the four weeks.

Mona thanked Namie Takatsuka, Emi Tuvey, Individual Tournament Chairs, Jan La Fetra, Cathy Priest, Barbara Hiura and Dora Moutafian for their invaluable help and expertise.

Treasurer

Chair, Dora Moutafian reported on the following:

| | |
|----------------------------------------|-----------|
| Check book balance | \$5453.13 |
| Projected expenses for balance of 2010 | |
| Sweeps | \$2374.50 |
| Hole-in-one fund | \$ 939.75 |
| Balance of budget 2010 (approx) | \$2000.00 |

All bills and submitted budget items have been paid as of November 4, 2010. Please submit any final bills for 2010 by December 3, 2010.

Dues collected for 2011 are \$6707.00 (not included in check book balance). This represents 79 regular members and 12 associates as of today.

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(A motion to accept the Treasurer's reported as presented, by Barbara Hiura and seconded by Patty Yelvington) Motion passed.

Tournament

Co-Chair, Patty Yelvington presented her ideas on how to move the STWGC into a new era of efficiency. Following are some of suggestions.

Send out via e-mail Tee-Time Sheets before play day.

- A) Reduces 'no show' due to forgetting they signed up.
- B) Printed Tee-Time Sheets eliminates the need to create a "rewritten sign-up sheet". The sheet will have ample space to write in new names, replacing scratched out cancellations.
- C) For regular play days, only one starter will be required which reduces the overall number of starter/scorers needed.
- D) We are not altering the Tee-Time so people who don't have email will not be impacted by this upgrade in communication.

The goal for 2012 is to divide the Tournament Chair's responsibility into a well-defined specific task that can be done easily by one person. Each task may require different skill sets, thus making it easier to solicit new volunteers next year.

The Board discussed the pros and cons of the above procedural change at length.

(Motion was made by Barbara Hiura to approve the new Tee-Time sheets procedure, seconded by Joan Takemoto. Motion passed.)

Starting Jan. 1, 2012, Patty will send an email to the membership reminding them of their sign up times. This reformatting of sign-up procedures will be announced at the Holiday Luncheon, December 10.

Santa Clara City Rep.

Cathy Priest announced Eagle Ridge dropped out, so there will be 9 instead of 10 clubs.

Social

Chair, Arline Stepovich, will distribute flyers for 2011 Holiday Luncheon on December 10, at the Villages. Wednesday, December 1st is the deadline for sign-ups.

Webmaster

Ingrit Sander will continue as our Webmaster, updating our site within 24 hours. If for some reason that doesn't happen, please call her directly.

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Member-at-Large

Chair, Leta Walter announced there is a change to the posted, Proposed Board of Directors and Committee Chairs 2011, the change is, Arline Stepovich (instead of Pam Schwartz) will co-chair the Special Tournament committee with Pat Skavdahl.

Leta also stated that she will be taking the plaques for the Handicap and Club Championship to be engraved to give out at the holiday luncheon.

New Business

eClub Website

Chair, Dora Moutafian summarized the following information with the help of committee members, Patty Yelvington, Jan La Fetra.

The eClub site was developed by GHIN. It is a secure site meaning you must have a password to access any personal information. On the site you will have access to:

1. News items - up coming events, due dates for tournaments, congrats for Hole-In-One, photos, etc..
2. Members - list of members and contact information.
3. Calendar - shows all tournaments, PWGA play days, due dates for events, starters and scorers, is interactive (click on event to see all info).
4. Personal GHIN index

Advantages to our Club:

Replace our printed Handbook for a 2012 a cost savings. Make changes or updates to Calendar. (This wouldn't eliminate hard copies all-together as there will be some in the STWGC file drawer and hard copies would be available for purchase.)

Better contact with members through the email blast function. This is generated from the members list.

Online sign up for tee times. On the calendar you can RSVP to participate in an event. You can also see who is signed up.(optional with start date to be determined).

Online payment for events and membership renewals.(optional with start date to be determined).

(Motion to move forward and begin incorporating eClub functions as part of club operation with adequate time to phase in the aspects of eClub functions for the comfort of our membership was made by Barbara Hiura and seconded by Joan Takemoto) Motion passed.

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Changes to Guest Day

The tournament chairs for 2011 have decided that all Guest Days will be Open play days. No sweeps will be collected. This change is already in the roster book for next year and will be announced at the Holiday Luncheon.

Attendance

Chair, Pat Yelvington suggested the following changes to attendance reporting.

A. Eliminate attendance keeping by tournament chairs.

- 1) This simplifies starter job because she is only checking in players from a much shorter list.
- 2) It makes scoring more accurate because only players are listed.
- 3) Discussion followed. Barbara Hiura noted that attendance record-keeping was never the tournament chair's job as written in the Standing Rules. It is the job of the Co-Captain and for that reason an extra set of playday cards was given to her to do that aspect of Co-Captain's job.

Limit number of play days required

Members must play 6 play days at Santa Teresa in order to qualify in tournaments.

To address the issue of attendance, Cathy Priest appointed a By-Laws and Standing Rules Review Committee made up of Irene Mohler, Pat Skavdahl, Patty Yelvington and Leta Walter. They will review current Standing Rules and By-Laws and recommend changes.

(Motion to close the meeting was made by Joan Takemoto and seconded by Mary Miyahara) Motion passed. Meeting adjourned at 3:40 p.m.

Respectfully submitted by,

Bonnie White, Secretary